



## **SPECIAL OPEN MEETING**

### **MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS OF UNITED LAGUNA WOODS MUTUAL A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, June 27, 2024, at 9:30 a.m.  
Willow Room/Virtual Meeting  
24351 El Toro Road, Laguna Woods, California**

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Directors Present: Sue Quam, Anthony Liberatore, Mickie Choi Hoe, Nancy Carlson, Thomas Tuning, Maggie Blackwell, Pearl Lee

Directors Absent: Alison Bok, Vidya Kale, Ellen Leonard, Georgiana Willis

Staff Present: CEO Siobhan Foster, Makayla Schwietert, Paul Nguyen, Steve Hormuth

Others Present: GRF Director – Yvonne Horton

#### **1. Call Meeting to Order/Establish Quorum – First Vice President Quam**

First Vice President Quam called the meeting to order at 9:30 a.m. and acknowledged that a quorum was present.

#### **2. Approval of Agenda**

First Vice President Quam asked if there were any changes to the agenda.

Hearing no changes or objections, the agenda was approved by unanimous consent.

#### **3. New Business**

##### **a. Entertain a Motion to Approve United Revenue Ad Hoc Committee**

Director Blackwell read the following resolution.

#### **RESOLUTION 01-24-66**

##### **Revenue Ad Hoc Committee**

**WHEREAS**, the United Laguna Woods Mutual Board of Directors has expressed concern over inflationary cost increases to maintain mutual property

and services and is searching for potential sources of revenue to offset said increases.

**NOW THEREFORE BE IT RESOLVED**, June 27, 2024, the Board of Directors hereby forms a Revenue Ad Hoc Committee and assigns the duties and responsibilities as follows:

**MISSION**

The purpose of the Revenue Ad Hoc Committee is to identify sources of additional revenue and report back to the Board with findings and recommendations.

**MEMBERSHIP**

The Revenue Ad Hoc Committee shall be comprised of three current Directors from the United Laguna Woods Mutual Board, **one alternate Director**, and no more than three advisors selected from at-large members. At-large members will be United owners who may or may not currently serve as an advisor to another committee.

**DUTIES AND RESPONSIBILITIES**

1. The Revenue Ad Hoc Committee will be chaired by a current Director from the United Laguna Woods Mutual Board as voted upon at the first noticed Ad Hoc committee meeting.

**RESOLVED FURTHER**, the Revenue Ad Hoc Committee will be automatically disbanded the sooner of 90 days after the approval of formation, upon conclusion of the duties and responsibilities assigned herein or when directed by the Board.

Director Quam made an amendment to the resolution by adding the words "one alternate Director" under "MEMBERSHIP".

Director Blackwell made a motion to approve the amendment to the resolution. Director Choi Hoe seconded.

Hearing no changes or objections, the motion was approved by unanimous consent.

Director Liberatore made a motion to approve the amended resolution to Approve the Revenue Ad Hoc Committee. Director Tuning seconded.

Hearing no changes, the motion was called to a vote and passed unanimously.

#### **4. Members' Comments**

- A member inquired if the attorney reviewed the purpose of this ad-hoc committee.

#### **5. Directors Comment**

- Director Carlson commented that she would like to make some revisions to the Ad Hoc Committee's Mission Statement.

#### **6. Adjourn**

The meeting was adjourned at 9:44 a.m.

DocuSigned by:

*Maggie Blackwell*

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Maggie Blackwell, Secretary of the Board  
United Laguna Woods Mutual

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